

# GENERAL INFORMATION (2011-2012)

## ADMISSION POLICY

### **Non-Discrimination Policy:**

It is the policy of the school to comply with state and federal laws prohibiting discrimination, to the end that no person(s) shall be denied or excluded from enrollment or participation in any educational program or activity operated by the school on the basis of race, color, national or ethnic origin, gender, age, marital status, status with regard to public assistance, or disability.

**Entrance to Kindergarten** requires children to be five years old by September 1 of the year in which they will enroll.

Kindergarten students are accepted in the following priority:

1. Students who have brothers and sisters in the school.
2. Students of staff members.
3. \*Students who are members of the parish.
4. Students who are not members of the parish but are members of another Catholic parish.
5. Students who are non-Catholics

**First graders** must be six by the first of September of the calendar year in which they intend to enroll.

Students in grades 1-8 are accepted in the following priority:

1. All students presently attending the school.
2. Students who have brothers and sisters in the school.
3. Students of staff members
4. \*Students who have transferred from another Catholic school and are members of the parish.
5. \*Students who are members of the parish from a public school.
6. Students who are not members of the parish but are members of another Catholic parish.
7. Students applying for transfer to the school who are non-Catholics.

**\*Catholic students whose families are active members of St. Vincent de Paul Parish.** An active parish member means a current registered member, who has regular attendance at Mass at St. Vincent de Paul Church, uses church envelopes or automatic withdrawal, and contributes time, talent, and treasure. To qualify for active parish member tuition you must be an active parish member at St. Vincent de Paul Church for at least 6 months by the first day of school. Information is acquired through a parent questionnaire and verified by parish records.

### **Student Transfers**

Students transferring into St. Vincent de Paul School during the school year or at the beginning of the year must complete the following process:

- interview with principal, pastor, and/or teachers
- pass a reference check with former school
- provide a letter of recommendation from current classroom teachers and a teacher of your choice
- agree to follow-up on special services provided at the former school (if any)
- provide a letter from former pastor stating that they were /are members in good standing (if coming from a different parish)

Transfer/new students will be accepted on a probationary status for one year.

### **ADMISSIONS APPLICATIONS**

Each September a student's name may be accepted for the next school year, or next available opening. A \$25.00 non-refundable fee is required along with the completion of an admissions application.