

Pastoral Council Minutes – St. Vincent de Paul
March 15, 2011

Members Present: Ann Bergman, Mark Curwick, Ann Fauteck, Ryan Kaplan, Tom McMullen, Fr. Jack Long, Norm Olafson, Andrew Rem and Jim Volp Recorder: Janet Ardolf

Agenda Items:

1. **Approval of Minutes:** Council reviewed and approved minutes of 2-15-11.
2. **Newsletter:**
 - Andrew reported he did not have an update on the Newsletter. His plan is to put something together which provides information on the Commissions and the Annual Plans and have it out by the end of the month. Expect to see something from Andrew. Any comments or suggestions should be emailed to Andrew.
 - The newsletter is scheduled to go out in June. The second Newsletter is scheduled to go out in August. It should be longer and the plan is to open up the topic of Discernment.
3. **Google Docs Update:**
 - Mark reported that he has received positive feedback on the Pastoral Council Website. He said he has received some individual questions on how to edit/update documents. He has been working with individuals on a case by case basis.
 - Mark made three recommendations for editing/updating documents which could be implemented. He also recommended that a Google calendar be set up for individuals so that people can respond to meetings etc. Initial consensus is to convert all documents to Google Documents.
 - Mark agreed to provide training to all Commissions after their meetings on April 12th. The training will be held in the Smart Board Room from 7:30PM to 8:00PM. Mark will teach everyone on how to access the website, convert documents and/or other method as determined as well as answer questions. The tutorial training meeting is required for all Commissions and Leaders/Liaisons are responsible for informing their members of the training and inviting them to the session.
 - No Pastoral on April 12th in lieu of the Google Doc training.
 - The website address is www.pastoralcouncil.org The User ID is Members and Password is F@ith11.
4. **Discernment Night**
 - Same template as used last year. Talk to Okay and he will facilitate
 - Leadership Development will manage the sign in table and guide the commissions.
 - Facilitators: Six facilitators are needed for the evening. Commission leaders cannot facilitate their own commission. Andrew will schedule facilitator training. Andrew Rem, Ann Fauteck, Chris Hansen and Ryan Kaplan volunteered to facilitate. Andrew will ask Nancy Moreman and Jim Benson to help facilitate. Tom McMullen agreed to substitute if Nancy or Jim is not available.
 - **Duties of new members.** New members will be invited to the May and June Commission meetings so they can get acclimated to their Commission and

responsibilities. They will need to be prepped and prepared to discern on the following positions for their respective Commission: **Chairman, Co Chair, Recorder, Pastoral Council Member Liaison**

- Key dates are not shown on the calendar...June is the Social

5. Jean Thorensen

- Jean Thorensen will speak on Information Night. She will also be available to answer questions on discernment in the bride's room and she will be available for individuals to call her as well.
- Ann Bergmann suggested the idea of offering Jean a stipend for her services. After much discussion, the stipend was tabled. Jean had volunteered her services and as such she would not be expecting payment.

6. Pastors Report

- Fr. Jack reported Kim Chase resigned from Catering Department as of the end of the month
- Ministry Day is the 31st of March per Norm

7. Closing Prayer was led by Andrew Rem

The next meeting will be held on Tuesday, May 17, 2011 at 7:30 pm

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