

Pastoral Council Minutes – St. Vincent de Paul
February 15, 2011

Members Present: Ann Bergman, Mark Curwick, Ann Fauteck, Janice Gabrick, Ryan Kaplan, Tom McMullen, Fr. Jack Long, Norm Olafson, Andrew Rem, Ann Bergmann led meeting
Recorder: Janet Ardolf

Agenda Items:

1. **Approval of Minutes:** Council reviewed and approved minutes of 1-18-11.
2. **Commission Annual Plans Update.** Ann Bergmann requested update from each of the Commission Leaders for status of their Annual Action Plans. Ann will act as the depository for the annual plans and requested action from commissions to have their plans finalized and submitted to her by Friday, February 19th for final approval. Ann will make copies of all the annual plans and provide a paper copy of each to Fr. Jack Long. Status on Annual Action Plans were reported as follows:
 - **Jancie Gabrick for Outreach**—Plan needs to establish measurable goals and achievements and then it will be ready for approval
 - **Ann Fauteck for Formation & Education**—Plan is ready for approval. Members continue to question where they can find out what the other commissions are working on to avoid duplication and/or work together on projects. Norm suggested all commissions have a brief meeting after their meetings. Decision to be made on this later.
 - **Ann Bergmann for Parish Life**—Plan approved and ready to go
 - **Norm Olafson and Ryan Kaplan for Financial**—Plan is ready for approval
 - **Tom McMullen and Mark Curwick for Worship**—Plan is at a point which it will be ready for approval. New Missal is coming out in August/September.
3. **PC/Commission Minutes on the Internet.** Mark reported that he has set up a website for St. Vincent dePaul Pastoral Council access. The website address is www.pastoralcouncil.org the goal is to have this site available for PC members to upload/download/post information, make revisions to documents without having to email everyone. Members could access and update information as needed. Suggestion was made that site could eventually be used by the Commissions as well. Mark will finalized and send **invitations** out so that PC members can begin access.
4. **Discernment Night Update – Ann Reported on Discernment**
 - Dates for Discernment Planning were finalized as follows:
 - 02-20-11 Kick Off from Pulpit – Sign up Table
 - 02-27-11 Nominations/Sign Up Table
 - 03-06-11 **Table after Mass/Nomination Deadline**
 - 03-13-11 Information Night
 - 03-15-11 Everyone invited to attend Commission Meetings
 - 03-22-11 Second Information Night
 - 04-10-11 Discernment Night
 - **Commissions are to turn their volunteer staffing sheets for nomination weekends and information night into Andrew. He will compile them and send them out to everyone. Parish Life and Outreach staffing schedules are still needed.**

- Ann Bergmann put together the text for the Ministry Minute for the Nominations which will be read from the pulpit at all Masses for 2-20-11. Ann will read the text at the Saturday 5:00 PM Mass, Ryan Kaplan will read the text at the Sunday 7:30 AM and 9:00AM Mass and Andrew Rem will do the 11:00AM Mass. Ann will email Ministry Minute text to Andrew and Ryan
- Fr Jack informed PC that he will also be preaching on Perpetual Adoration at all of the Masses for 2-20-11. Perpetual Adoration sign up sheets will be in the pews. He said Commission Nomination forms can be in the pews as well. PC members must ensure that nomination forms remaining in the pews after Mass are tidied up after each Mass. Ann stated the Commission Nomination form is pink and will have the same format as last year. She thought the Perpetual Adoration sign up form was blue.
- Confirmation was made that Jean Thorenson accepted the invitation to provide spiritual guidance counsel on Information Night. She will also be available for spiritual consultation in the brides' room after Mass on Sunday.
- One year term commission members **must nominate** themselves for another term if they wish to continue on their commission. Norm will get an email out to all commissions informing of the action they must take if they wish to serve another term.
- Bulletin announcements and prayer baskets have been taken care of
- Ann reviewed Andrew's presentation for information night, thought it looked good and suggested one minor change which she will discuss with Andrew.
- Ann will take care of putting together candidate folders, mission statements, annual plans, etc. for the Nomination weekend and Information night.

5. Pastors Report

- Archbishop Flynn will be at St. Vincent's for evening of Reflection on April 5th
- New Associate in June
- Priests are needed to help with confessions. Trying to get some help for the kids' confessions. In addition Father Jack will hear confession on Wednesday nights at 6:00 PM.
- Daily Mass has been eliminated on Thursdays and Fridays
- Father is looking for someone to do the Ash Service on Ash Wednesday
- April PC meeting has been cancelled. Next meeting will be in March and then meet again in May.

6. Closing Prayer was led by Ann Bergman

The next meeting will be held on Tuesday, March 21, 2011 at 7:30 pm